

HOPWELL CREST SCHOOL

122 Sewall Road, Bridgeton, New Jersey. 08302
(856) 451-9203
(856)-451-9420
Hopewellcrest.org

MRS. MEGHAN E. LAMMERSEN
Superintendent

MR. JOHN OGBIN
Vice Principal/Curriculum Coordinator

September 18, 2017

Dear Parents/Guardians:

A new attendance policy (5113) was adopted by the Hopewell Board of Education for implementation for the 17-18 school year. For ease of reference, the main points of the Board approved attendance policy and HCS attendance procedures are outlined below:

- The school year for New Jersey students is 180 days. Under the attendance policy, a **student is required to be in school for 166 days** in order to be considered to have successfully completed the instructional program requirements of the grade/course to which he/she is assigned.
- Students who miss more than **14 days, regardless of the reason(s)**, will be considered **excessively absent** and subject to review by committee.
 - **This committee will review all days absent**, all tardies and early dismissals, not just those over 14 in which a child has not been in school.
 - **It will be the joint decision of the committee to determine one of the following:**
 - ❖ **To waive the policy requirements or DENY CREDIT for the year.**
- **A student who is absent for more than three consecutive days shall be required to bring in a physician's note to the office upon his/her return to school.**

I encourage you to view the policy in its entirety on our school's website at www.hopewellcrest.org on the main page under announcements. You may contact me by email at mprice@hopewellcrest.org or by phone at 856-451-9203 if you have any questions.

Sincerely,

Meghan E. Lammersen

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Superintendent