

HOPEWELL CREST SCHOOL
122 Sewall Road
Bridgeton, NJ 08302

ADMINISTRATIVE POSITON APPLICATION

Date of Application: _____

Name in Full ^{Dr.} _____
^{Mr.}
^{Mrs.}
^{Miss}

E-Mail Address _____

Address _____

Social Security Number _____ Home Phone _____

Work Phone _____ Mobile Phone _____

May we call you at work? _____

What is your current/most recent position? _____

What is your current/most recent salary? _____

What are your salary requirements for this job? _____

Do you possess a permanent New Jersey teaching certificate? _____

Have you ever been dismissed from a position or denied tenure? _____

When are you available to begin work? _____

A physical examination at the employee's expense is required following approval of hiring by the Board of Education

EDUCATION

	Name & Location of Institution	Dates Attended	Name of Academic Program	Diploma/ Degree
Post Graduate				
Post Graduate				
Undergraduate				

TEACHING EXPERIENCE (list in order from most recent):

Year	Name & Location of School	Grade Level	Years Taught	Reason for Leaving

ADMINISTRATIVE EXPERIENCE (include internship)

District: District Address: Position: Name of Supervisor/Position: Phone #: # of Staff Supervised:	District: District Address: Position: Name of Supervisor/Position: Phone #: # of Staff Supervised:	District: District Address: Position: Name of Supervisor/Position: Phone #: # of Staff Supervised:
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PROFESSIONAL REFERENCES (INCLUDE 2 FROM PLACE OF CURRENT OR MOST RECENT EMPLOYMENT)

Name	Title	Address	Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

List all NJ certifications held exactly as they are named on the certificate:

Use the space below to list or describe any other information about your professional experiences relevant to your candidacy:

- Please attach:**
- Resume
 - Cover Letter
 - Two most recent evaluations
 - Graduate Transcripts (unofficial ok)
 - Letters of Recommendation
 - Copies of Certificates
 - Copies of Diplomas

I certify by my signature below that the information provided on and with this application is accurate and correct, and that any misrepresentation of qualifications is grounds for dismissal.

Signature

Date

**THE HOPEWELL TOWNSHIP SCHOOL DISTRICT
IS AN EQUAL OPPORTUNITY EMPLOYER**